

MONASH COMMUNITY FAMILY CO-OPERATIVE
CHILD CARE BENEFIT / CHILD CARE TAX REBATE/ SALARY PACKAGING

Child	Parent
First name: _____	First name: _____
Last name: _____	Last name: _____
CRN: _____	CRN: _____
Date of birth: _____	Date of birth: _____

* Have you received an "Assessment Notice of Child Care Benefit for approved care" letter from the Family Assistance Office?

yes No, You must receive your Assessment letter to confirm that you are eligible for CCB/CCR. Please let MCFCO know once you have received your letter.

* Do you have other children listed on your CCB notice who are attending another **approved** long day care centre, family day care scheme or specialised outside school hours care service?

No / Yes If yes how many? ___ Would you like to claim the multiple care percentage? yes No

CHILD CARE BENEFIT (CCB)

Families who want to register for CCB must contact the Family Assistance Office (FAO), and are encouraged to do so prior to using care. The FAO will process your claim for either reduced weekly fees or record your intent to claim CCB as a lump sum after the end of the financial year.

The FAO will send you an assessment with your Customer Reference Numbers (CRN's), for both Parent & Child, and CCB assessment details. Once we have this information we can create a 'formal' enrolment and submit it to FaCSIA. Your details will be matched to eligibility details held by FaCSIA. At the end of each week we will submit records of your child's attendance to FaCSIA over the Internet.

In the case of reduced weekly fees: your CCB will be calculated by the FAO and updated in our system within 2 or 3 days. In the case of lump sum claims: your records are held by the FAO and calculated after you have lodged your tax return.

CHILD CARE REBATE (CCR)

This is paid quarterly for 50% of your out of pocket expenses; up to a maximum of \$7500 per child per year. In order to claim CCR you must have been assessed as eligible for CCB and provide us with CRN's, as stated above so that we can link your child's attendance with the FAO. If you have been assessed as eligible for CCB, but you receive a zero rate entitlement due to income, you are still eligible for the CCR.

What happens if you do not provide CRNS, correct names and birth dates?

Families are given an "informal" status. Attendance records are stored by FaCSIA. No information is sent to the FAO and no CCB calculations are made. You cannot claim the CCR. If you decide that you wish to claim CCB or CCR in the future, then you will need to provide details as stated above.

SALARY PACKAGING

Monash University Staff are able to salary package child care fees. Application forms, and Information, including an estimator so you can assess your specific circumstances, are available online from Monash HR website. MCFC does not offer advice about salary packaging. Please note: Under the salary sacrifice arrangement Monash is liable for payment of fees to MCFCO, therefore the parents are not eligible to receive CCB or CCR.

Salary packaging & CCMS

Enrolment details are submitted via the Internet to FaCSIA, through the Child Care Management System. This includes parent and child names and dates of birth. Salary packaging families are categorised as "AMEP/Other". Attendance records for Salary packaging families are submitted to FaCSIA at the end of each week. These are stored by FaCSIA. No information is passed on to the FAO. No CCB calculations are made as parents salary sacrificing are not eligible.