

SALARY SACRIFICING CHANGE

MCFC is required to submit enrolment and attendance information, including changes , about all enrolled children to via the internet to the Australian Government Department of Families, Community Services and Indigenous Affairs (FaCSIA) and the Family Assistance Office (FAO) through the Child Care Management Scheme (CCMS)

FAMILY NAME :

CHILD / CHILDREN'S NAME/S :

DO YOU WANT TO START or STOP SALARY SACRIFICING YOUR CHILD CARE FEES ?

Monash University Staff are able to salary package child care fees. Application forms, and Information, including an estimator so you can assess your specific circumstances, are available online from Monash HR website. MCFC does not offer advice about salary packaging.

Under the salary sacrifice arrangement Monash is liable for payment of fees to MCFC, therefore the parents are not eligible to receive CCB or Child Care Tax Rebate. (See below)

If you start salary packaging we will change your enrolment status with Child Care Management Scheme . Salary packaging families are categorised as 'AMEP/Other'. Attendance records for Salary packaging families are submitted to FaCSIA at the end of each week. They are stored by FaCSIA. No information is passed on to the FAO. No Child Care Benefit calculations are made as salary sacrificing parents are not eligible.

It is your responsibility to change and update your details as appropriate when your fees change through Monash University HR. Please also advise us of any change, as appropriate:

SALARY SACRIFICING START DATE:

SALARY SACRIFICING STOP DATE:

STARTING CHILD CARE BENEFIT & THE TAX REBATE ?

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CCB START DATE :

CHILD CARE BENEFIT (CCB) - WEEKLY REDUCTION OF FEES OR LUMP SUM

You must apply for CCB through the Family Assistance Office / Centrelink.
Centrelink will 'link' you to MCFC using our **CRN 555 001 854V**

The Family Assistance Office will process your claim for either reduced weekly fees or recorded your intent to claim CCB as a lump sum after the end of the financial year.

The FAO will send you an assessment with your Customer Reference Numbers (CRN's), for both Parent and Child, and CCB assessment details. Please check that your assessment is current. Once you have these details, bring us a copy of the letter or record details below. Make sure details are the same as on your assessment notice.

Parent name: CRN : _ _ _ _ _

D.O.B:

Child name: CRN : _ _ _ _ _

D.O.B:

Once we have this information we can create a 'formal' enrolment and submit it to FaCSIA. Your details will be matched to eligibility details held by FaCSIA. At the end of each week we will submit records of your child's attendance to the FaCSIA, over the internet.

In the case of reduced weekly fees: your Child Care Benefit will be calculated by the FAO. In 2 or 3 days the details will be updated on the MCFC system.

In the case of lump sum claims: your records are held by the FAO to support your claim. You lodge your claim with the FAO after the end of the financial year.

Families with 'Formal' Status can check how much CCB they have received on their online statement - via 'Online Services' link at www.familyassist.gov.au

What happens if you do not provide CRNS, correct names and birth dates?

Families are given an 'informal' status. Attendance records are stored by FaCSIA. No information is sent to the FAO and no CCB calculations are made. You cannot claim the Child Care Tax Rebate (CCTR). If you decide that you wish to claim CCB or CCTR in the future, then provide details as above.

CHILD CARE TAX REBATE

This is paid quarterly for 50% of your out of pocket expenses; up to a maximum of \$7500 (indexed) per child per year. In order to claim CCTR you must have been assessed as eligible for Child Care Benefit. If you have been assessed as eligible for CCB, but you receive a zero rate entitlement due to income, you are still eligible for the Child Care Tax Rebate